

# WEBB COUNTY, TEXAS COMMISSIONERS COURT AGENDA

LOUIS H. BRUNI Webb County Judge (956) 523-4600

FRANK SCIARAFFA Commissioner, Precinct 1 (956) 523-4660

JUDITH G. GUTIERREZ Commissioner, Precinct 2 (956) 523-4624

JERRY GARZA Commissioner, Precinct 3 (956) 523-4625

CINDY CORTEZ BRUNNER Commissioner, Precinct 4 (956) 523-4652

MARGIE IBARRA Webb County Clerk (956) 523-4251

HOMERO RAMIREZ Webb County Attorney (956) 523-4044

LEO FLORES Webb County Auditor (956) 523-4016 PUBLIC NOTICE COMMISSIONERS COURT MEETING

Webb County Courthouse
1000 Houston Street, 2<sup>ND</sup> Floor
Laredo, Texas 78040
November 13, 2006 at 1:00 p.m. and continuing
November 14, 2006 at 1:00 p.m. if necessary

- 1. Call to order by the Honorable County Judge, Louis H. Bruni
- 2. Roll call by the Honorable County Clerk, Margie Ibarra
- 3. Pledge of Allegiance
- **4.** Approval of minutes for September 11, 2006 and September 25, 2006
- **5.** Approval of Bills, Payroll and Monthly Reports
- **6.** Communications
- 7. Public Comment-This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

### **COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

#### HONORABLE LOUIS H. BRUNI, WEBB COUNTY JUDGE

- 8. Presentation by Chairman of "Feast of Sharing".
- **9.** Discussion and Possible Action Authorizing the Purchasing Agent and the County Engineer to advertise for bids for a 500 gallon per minute pump, motor, column pipe, foundation and ancillary equipment for the water well in the County School Lands on Hwy 44. This project is part of Webb County's Secondary Water Source program.
- **10.** Discussion and possible action to allocate funds from the Judge's Discretionary Funds, Bond Series 2006, as follows:

Casa Ortiz (Villa Antigua; fund 725)	\$100,000.00;
Fred M. and Anita Bruni community center (Fund 723, Pct 4)	
(construction of playground)	\$30,000.00;
International Rail District (fund 714)	\$200,000.00;
Fifth International Bridge (fund 715)	\$200,000.00;
Secondary Water Source (fund 718)	\$200,000.00;
Const. Pct.1 (Dep't. 2500)	\$70,000.00.

# **HONORABLE JERRY GARZA, WEBB COUNTY COMMISSIONER PCT. 3**

- 11. Discussion and possible action to instruct Administrative Services through the Human Resources Department to adopt as county policy procedures to require all vacant positions to be posted for a minimum time frame, and to require minimum qualifications be established for consideration of employment. To be effective 90 days.
- **12.** Discussion and possible action to re-evaluate the possibility of Webb County adopting an employee classification system for employees, and to establish a committee to report to the County Commissioners with a plan for said implementation. A time frame of 60 days is requested.
- **13.** Status report on 311 Non-Emergency Information System for Webb County.

#### **COMMISSIONERS COURT**

- 14. Discussion and possible action to approve the property lease agreement with the Girl Scouts Paisano Council, Inc. for the purpose of constructing a public youth educational and recreational facility; allocation of FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$450,000) from proceeds of the Webb County Certificates of Obligation, Series 2006 for the construction of the facility pending receipt of additional funding from local benefactors; finding that the County's participation in the project is in the best interest of the public and serves a public purpose; authorizing the solicitation of design-build proposals for the construction of the facility; and any other matters related thereto.
- **15.** Discussion and possible action to approve a lease agreement with the Girl Scouts Paisano Council, Inc. for the operation and maintenance of the public educational and recreational facility for the benefit of the County residents and any other matters related thereto.
- **16.** Discussion and possible action to increase Webb County's employee matching rate in the Texas County & District Retirement System for the 2007 plan year from 225% to 250% both retroactively and prospectively as the matching rate under Section 843.403 of the plan.
- **17.** Discussion and possible action to appoint a Director for the Management information systems department from among applicants, set salary therefore, and any other matters incident thereto.



#### **Honorable Rick Flores, Webb County Sheriff**

- 18. Discussion and possible action to accept a grant award from Office of the Governor Criminal Justice Division for a DJ-Edward Byrne Memorial Justice Assistance Grant (JAG) for the surveillance equipment in the amount of \$40,259 and authorizing the Webb County Judge to act as the authorized official in all matters pertaining to the county's participation in the grant program. This grant has no cash match; and, thus, is at no cost to the county.
- 19. Discussion and possible action to accept a grant award from the U.S. Department of Justice Office of Justice Programs Bureau of Justice Assistance Bulletproof Vest Partnership for the purchase of bulletproof vests in the amount of \$9,312 with fifty (50%) percent cash match in the amount of \$9,312. This cash match has already been allocated in FY 2006-2007 Webb County Budget as required and approved by the Webb County Commissioners' Court through the regular budget process.

## **Honorable Homero Ramirez, Webb County Attorney**

- 20. Discussion and possible action to enter into a three (3) year "Credit Card Processing Agreement" with Being Secure Government Payment Solutions, Inc. ("SGPS") for the processing of credit card payment by individuals paying their traffic citations on-line via e-payment services for the Webb County Justices of the Peace with a monthly Gateway fee of \$15.00 as well as a \$10.00 statement fee from merchant bank processing payments, and authorizing the Webb County Judge to execute all relevant documents. [Requested by MIS Department, Account No. 001-0500-6411 (Repairs & Maintenance Software)]
- 21. Discussion and possible action to enter into a one (1) year "Merchant Bankcard Application and Agreement" with Humboldt Merchant Services for bank processing of credit card payments made by individuals paying their traffic citations on-line via e-payment services for the Webb County Justices of the Peace with applicable fees as set out in agreement, and authorizing the Webb County Judge to execute all relevant documents. [Requested by MIS Department, Account No. 001-0500-6411 (Repairs & Maintenance Software)]

- 22. Discussion and possible action to renew software licenses and maintenance for one (1) year (October 1, 2006 to September 30, 2007) by Environmental Systems Research Institute (ESRI) for the Planning Department to model terrain and flooding in the colonias and throughout the County to protect public safety and the watershed and to regulate development around the flood plain according to State and Federal mandates. Annual cost is SEVEN THOUSAND EIGHT HUNDRED SEVENTY-SIX DOLLARS AND FORTY-FOUR CENTS (\$7,876.44). [Requested by Planning Department Acct. No. 010-0102-6222 (GIS mapping) \$6,714.00 Acct. No. 010-0102-6402 (Equipment Maintenance and Repair) \$1,162.44]
- 23. Discussion and possible action to enter into a one (1) year (October 23, 2006 through October 22, 2007) maintenance agreement with Dahill Industries for two (2) K250 Copiers for the Sheriff's Office at a monthly cost of FORTY-EIGHT DOLLARS AND NO CENTS for a total of FIVE HUNDRED SEVENTY-SIX DOLLARS AND NO CENTS (\$576.00) over the term of the agreement, and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Sheriff, Account No. 001-2060-6014 (Equipment Rental)].
- 24. Discussion and possible action to enter into a one (1) year (October 29, 2006 through October 28, 2007) equipment maintenance agreement with Eastman Kodak Company to provide maintenance support for a "Kodak Digital Science Scanner 1500 D" utilized by the Planning Department at a cost of NINE HUNDRED NINETY-SEVEN DOLLARS (\$997.00), and authorizing the County Judge to execute all relevant documents. [Account No. 010-102-6402, Requested by Planning Department].
- 25. Discussion and possible action to enter into a one (1) year (November 1, 2006 to October 31, 2007) software maintenance agreement with Environmental Systems Research Institute ("ESRI") for the Planning Department to model terrain and flooding in the colonias and throughout the County at an annual cost of SEVEN THOUSAND EIGHT HUNDRED SEVENTY-SIX DOLLARS AND FORTY-FOUR CENTS (\$7,876.44) [Requested by Planning Department; Acct. No. 010-0102-6222 (GIS mapping) \$6,714.00; Acct. No. 010-0102-6402 (equipment maintenance and repair) \$1,162.44]
- **26.** Discussion and possible action to enter into a three (3) year non-financial cooperative agreement with the Laredo Community College ("LCC") for the Webb County Head Start Program wherein LCC will provide child development education majors who would volunteer at Head Start and authorizing the County Judge to sign all relevant documents. [Requested by Head Start; (non-financial agreement)]

- 27. Discussion and possible action to enter into a contract amendment for twenty six (26) months (November 1, 2006 to December 31, 2008) with Pitney Bowes, Inc. for a replacement Postage Meter B900 located at the Sheriff's Office at a cost of seventy-four dollars (\$74.00) per month for a total cost of ONE THOUSAND NINE HUNDRED AND TWENTY FOUR DOLLARS (\$1924.00) over the rental term. [Requested by Webb County Sheriff; Account No. 001-2060-6014 (Equipment Rental)]
- 28. Discussion and possible action to enter into a one (1) year (November 1, 2006 through October 31, 2007) Service Agreement with Tracpoint Systems, LP for ten (10) GPS units for El Aguila Rural Transportation at a monthly rate of THIRTY-FOUR DOLLARS AND NINETY-NINE (\$34.99) for a TOTAL COST OF FOUR THOUSAND ONE HUNDRED NINETY-EIGHT DOLLARS AND EIGHTY CENTS (\$4198.80) over the term and authorizing the County Judge to sign all relevant documents. [Requested by CAA Account No. 980-4205-6014 (equipment rental)].
- 29. Discussion and possible action to enter into a one (1) year (November 1, 2006 through October 31, 2007) equipment maintenance agreement with Xerox, Copy Connection, Inc. for a Xerox M15i Machine located at the Administrative Services Department at a monthly cost (\$15.00) for a total cost of ONE HUNDRED EIGHTY DOLLARS (\$180.00) over the term of the agreement, and authorizing the County Judge to sign all relevant documents. [Requested by Administrative Services, Account No. 0101-0114-6402 (Equipment Maintenance)]
- **30.** Discussion and possible action to ratify a two (2) year (September 1, 2006-August 31, 2008) Cooperative Agreement with the State of Texas, Office of the Attorney General, for the provision of Court Order Registry information pursuant to the Texas Family Code wherein information provided by Webb County District Clerk will be used in the State and Federal Case Registries. [Requested by Hon. Manuel Gutierrez, District Clerk]
- **31.** Discussion and possible action regarding appointment of Rita Moreno Garner to the Webb County Child Welfare Board to fill vacancy in accordance with her nomination by the Board at its meeting of October 17, 2006.
- 32. Discussion and possible action to enter into an Interlocal Agreement with Laredo Community College "LCC" for FY 2006-2007 (October 1, 2006-September 30, 2007), where in LCC will provide students with an opportunity to work at various county offices and departments as part of the Federal-Work Program at a cost to the county not to exceed TEN THOUSAND DOLLARS (\$10,000.00) over the term of the agreement, and to authorize the County Judge to execute all relevant documents. [Requested by Administrative Services, Acct. No. 001-0109-7459]

- 33. Discussion and possible action to accept a grant from the State of Texas, Office of the Governor Criminal Justice Division in the amount of FORTY THOUSAND DOLLARS AND NO CENTS (\$40,000.00) with no County match required. Grant monies will fund a part-time Licensed Professional Counselor to work in conjunction with the Webb County Juvenile Drug Court to provide services for youths who are diagnosed with co-occuring mental health and addiction conditions. The grant will be administered by the County Attorney's Office.
- **34.** Discussion and possible action to by Order appoint representatives the South Texas Development Council Board of Directors.

## **COMMUNITY ACTION AGENCY**

- **35.** Discussion and possible action to accept TWELVE THOUSAND ONE HUNDRED TWENTY FIVE (\$12,125.00) from the City of Laredo third party funding for the Meals On Wheels Program.
- **36.** Discussion and possible action to accept TWELVE THOUSAND FIVE HUNDRED DOLLARS (\$12,500.00) from the City of Laredo third party funding for the Elderly Nutrition Program.

#### **ECONOMIC DEVELOPMENT**

37. Discussion and possible action to authorize the Economic Development Department to submit an application to the Texas Community Development Block Grant Program/Office of Rural Community Affairs for a Colonia Construction Fund grant in the amount of \$500,000.00 and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the Community Development Block Grant program. If the application is funded, monies will be used to provide Colonia La Presa with a water dispenser and associated infrastructure.

# **ENGINEER**

- **38.** Discussion and Possible Action Authorizing to the Utilities Department to fill Slot # 1305, Plant Operator I, at a salary of \$10.58 per hour.
- **39.** Discussion and Possible Action Authorizing Change Order No. 6 to Ramos Industries, Inc. in the amount of \$35,148.03 increasing the Contract price of \$4,614,284.63 to \$4,649,432.66 for the TWDB-EDAP 1.5 million gallon per day Regional Waste Water Treatment Plant project.

- **40.** Discussion and Possible Action Authorizing Change Order No. 1 to CG Construction in the amount of \$17,572.66 increasing the Contract price of \$961,054.00 to \$978,626.66 for the Self Help Center Park Phase I, II and III.
- **41.** Discussion and Possible Action Amending the County's Emergency Management Plan to include a "Donations Coordinator" and assigning the Purchasing Agent to perform the duties of said position.
- **42.** Discussion and Possible Action Authorizing the Utilities Department to purchase three computers, two laser printers, one high impact printer for billing, upgrade of water utilities software and training in the amount not to exceed \$20,000.00. Funding will be derived from the Bond Series 2006 Capital Outlay.
- **43.** Discussion and Possible Action Authorizing Final Payment and Retainage on Bid Item No. 3 in the amount of \$31,674.42 to J & S Water Wells for the drilling of the water well in the County School Lands on Hwy 44. This project is part of Webb County's Secondary Water Source program.
- **44.** Discussion and Possible Action Authorizing Deduct Change Order No. 6 in the amount of \$15,013.88 to Satterfield & Pontikes Construction, Inc., decreasing the construction contract from \$11,015,109.86 to \$11,000,095.98 for the 2.4 million gallon per day Water Treatment Plant. This is subject to the approval of the Texas Water Development Board.
- **45.** Discussion and Possible Action Authorizing the County Attorney and the County Engineer to negotiate a <u>Water Supply and Controlled Development Service</u>

  <u>Contract</u> with GEO Inc. to provide water and sewer service to a 1,500 Bed Detention Center to be located on the northwest corner of the San Rafael Ranch.
- **46.** Discussion and Possible Action Authorizing the County Judge to execute an "Affidavit" and a "Project Information Sheet" prepared by the County Engineer to the Texas Department of Transportation for the construction of an "Off State System Bridge on Mines Road (FM 1472) over Espada Creek, Webb County Project CSJ: 0922-33-013.

# **FACILITIES**

**47.** Discussion and possible action to fill custodian slot 027 and slot 030 at \$8.25 per hour and charge this expenditure to payroll account # 001-0106-5001

#### <u>PURCHASING</u>

- **48.** Discussion and possible action to authorize the Purchasing Agent to Request for Proposals for Engineering services for the Youth Village Project. ACCT:684-1306-6022.
- **49.** Discussion and possible action to lease purchase one (1) digital copier from Office Communications Systems in the amount of \$140.58 monthly for 36 months for Constable Pct. 2, Ruben Reyes; ACCT. 001-2503-6402;BAL: \$1,500.00
- **50.** Discussion and possible action to purchase one (1) 2007 F-150 pickup truck for the Webb County Indigent Health Services Department from the Certificate of Obligations Series 2006.
- **51.** Discussion and possible action for the Commissioners Court to award the following bids:

Bid 2006-28 Surfacing Tiles for Head Start

Bid 2007-59 One Brush Truck

**52.** Discussion and possible action for the Commissioners Court to award the following proposals:

Proposal No. 2007-02 Cuatro Vientos Road Project 19 Parcels

Proposal No. 2007-03 Hydrologic & Hydraulic Analysis

- 53. Discussion and possible action for the Commissioners Court to award Proposal No. 2007-01 Self Help Center Program Service Provider to the Community Action Agency.
- **54.** Discussion and possible action to lease purchase one (1) digital copier from Office Communications Systems in the amount of \$359.46 monthly for 36 months for County Clerk's Office, Margie Ibarra; ACCT. 001-1120-6402;BAL: \$12,000.00

**55.** Discussion and possible action to rescind the approval on October 23, 2006 for purchase of the following equipment and to authorize the purchasing agent to purchase the equipment as specify for the Road and Bridge Department through the Houston Galveston Area Council and Buy Board; ACCT: 727-8108-8801 Bond Series 2006.

Houston Galveston Area Council HT11-05

1 Grapple Truck Rush Truck Center \$99,445.00

1 16 yd automated side loader RC08-04 \$84,245.75

(Garbage Truck) Heil of Texas

Buy Board #208-04

1 Chassis 52000LB GVWR Master International Trucks

(Garbage Truck) dba Southwest Inter. Trucks \$79,590.00

## **ROAD AND BRIDGE**

**56.** Discussion and possible action authorizing Dept. 0108, Road & Bridge/Motor Pool to fill the following slot: Slot 1370 Tire Repairman \$10.78/hr.

#### **TREASURER**

**57.** Discussion and possible action to authorize and direct Webb County Treasurer's Office to pay employees and elected officials on December 22, 2006, instead of December 29, 2006 in view of Webb County's holiday schedule.

## **AUDITOR**

**58.** Action to officially recor4d n the minutes of this Commissioners Court meeting Orders from the Auditor's Board of District Judges appointing Leo Flores as Webb County Auditor for a term of two years beginning November 23, 2006 through November 22, 2008.

## **EXECUTIVE SESSION**

59. Discussion and possible action regarding Texas Commission on Environmental Quality Proposed Order in Enforcement Action in Docket No. 2003-0051-MWD-E; Enforcement Case No. 2627 and in Docket No. 2005-0629-PWS-E, Enforcement Case No. 25110 and any matters incident thereto. [Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]

- **60.** Discussion and possible action to finalize amount of compensation due to delinquent tax attorney collection firm, Tijerina, Cavazos, Morales and Montemayor and authorize final payment [Executive Session is requested pursuant to Texas Government Code, Title 5, subchapter D, Section 551.071 (Consultation with Attorney)]
- **61.** Adjournment

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

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Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

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DATED THIS DAY OF NOVE	MBER
By: YOLANDA L. CARRILLO COURT ADMINISTRATOR	
CERTIFICATION C	OF NOTICE AND POSTING
meeting of the Webb County Commissaid notice, and that I posted a true a board at the Courthouse door of Web accessible to the general public at all	times on the day of ce remained so posted continuously for at
DATED THIS DAY OF	, 2006
COUNTY CLERK, WEBB COUNTY,	TEXAS

BY: